

## STUDENT DRESS CODE



### Help for non-English speakers

If you need help to understand the information in this policy, please contact our General Office on 03 5036 4900 or email [swan.hill.c@education.vic.gov.au](mailto:swan.hill.c@education.vic.gov.au)

The Swan Hill College uniform, and this Student Dress Code, was designed and developed by students, teachers and parents. Our uniform identifies us as Swan Hill College students and reflects our valued inclusion in the school community. Our uniform should be worn with pride.

Students are expected to wear full school uniform to school every day. There are a number of uniform item options available to choose from. Students should make sensible choices about which uniform items they wear to complete their school uniform from the available options to suit the prevailing weather conditions, their activities for each school day, and their own comfort.

While at school, travelling to or from school or participating in school activities, Swan Hill College students must comply with the following:

- Uniforms must be clean and in good repair
- Uniforms must be clearly marked with the owner's name
- Additional layers of clothing may be worn underneath the uniform for added warmth, provided these undergarments are completely hidden.

### This Code aims to:

- Promote equality amongst all students.
- Further develop a sense of pride in, and identification with Swan Hill College.
- Provide durable clothing that is cost effective and practical for our college environment and local climate.
- Maintain and enhance the positive image of Swan Hill College in the community.

### Uniform requirements

- Students are required to wear full uniform every school day (except for authorised casual dress days).
- All items of uniform are to be kept clean and in good condition at all times.
- Shoes should be black leather or leather look and be clean and polished.
- Head coverings worn for cultural or religious reasons should be plain white.
- All skirts and dresses must be of a dignified length.

### Personal appearance and grooming

- Hair accessories: Plain navy blue or white hair ribbons, or hair bands may be worn.
- Jewellery:
  - Stud earrings, sleepers or enclosed flesh-coloured spacers may be worn in the ears.
  - A 1.5mm silver, gold or clear stud may be worn in the nose (no sleepers).
- Watches and medical information bracelets may be worn.
- Bright unnatural hair colours (e.g., green, pink, or purple rinses) and/or extreme hairstyles (e.g., spikes or mohawks) are not permitted.

- Visible tattoos are not permitted.
- Cosmetics and nail polish are not permitted.
- Facial hair in the form of moustaches, beards, sideburns, goatees, etc, are not permitted.

## PURCHASE OF UNIFORMS

Uniform items can be purchased from Clarks Gift Salon. Secondhand uniform may be available through local Buy Swap Sell groups.

### **Support for families experiencing difficulty**

Please contact the General Office to discuss support that we may be able to provide to families experiencing difficulty meeting uniform costs, including information about eligibility for uniform support through State Schools' Relief. Further information about State Schools' Relief is also available on their website: <https://www.ssr.net.au/>

## IMPLEMENTATION

Swan Hill College will ensure that this Student Dress Code is communicated to all families and students through our website, Parent Handbook, or available upon request from our General Office. We will assist students who may be experiencing difficulties complying with this policy where possible.

### **Non-compliance with uniform code**

- Students not wearing full school uniform are required to:
  - present a signed note from a parent or caregiver to the Year Level Manager before 8:45am requesting a Uniform Pass (daily); or
  - loan a uniform from Wellbeing for the day.
- Mixing non-uniform clothing with school uniform is not permitted. Students not in full school uniform and without a Uniform Pass are required to remove any non-uniform items.
- Students not in full school uniform may be sent home to change following a phone call to the student's parent or caregiver.

Measures taken by Swan Hill College to address concerns about student non-compliance with the Student Dress Code will also be addressed in accordance with our Student Wellbeing and Engagement Policy.

## EXEMPTIONS TO STUDENT DRESS CODE

We recognise that there may be situations where the application of this dress code may affect students unequally.

Students and their parents or carers may apply either in writing or in person to the principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code
- the student or their parents/carers can demonstrate particular economic hardship that prevents them from complying with the dress code.

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence.

The principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

## CONCERNS ABOUT THIS STUDENT DRESS CODE

Swan Hill College welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's *Parent Complaint Policy*, available on our website.

## COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Discussed in student forums
- Included in staff handbook / parent handbook
- Discussed at staff briefings/meetings as required
- Included in transition and enrolment packs
- Discussed at parent information nights/sessions
- Hard copy available from school administration upon request

## FURTHER INFORMATION AND RESOURCES

- Swan Hill College Parent Complaint Policy
- Swan Hill College Student Wellbeing and Engagement Policy
- Department of Education and Training [Student Dress Code](#)
- Department of Education and Training [Student Engagement policies and guidelines](#).








## POLICY REVIEW AND APPROVAL




Policy last reviewed	November 2022
Consultation	Students and Uniform Committee
Next scheduled review date	November 2025

## APPENDIX A: SWAN HILL COLLEGE UNIFORM ITEMS

### Uniform supplier

All uniform items may be purchased from Clark's Gift Salon, Swan Hill.

<b>COMPULSARY UNIFORM</b>	
<p><b>SHC Polo Shirt</b> SHC Navy and white polo shirt. A long sleeve white or navy skivvy top may be worn underneath.</p> <p>WORN WITH: Shorts, long pants or skirt.</p>	
<p><b>Shorts</b></p> <ul style="list-style-type: none"> <li>• Navy tailored style with front zip and hemmed long leg school shorts; or</li> <li>• Grey woven cotton or polyester/rayon school shorts.</li> </ul> <p>WORN WITH: SHC Polo Shirt.</p>	
<p><b>Long Pants</b></p> <ul style="list-style-type: none"> <li>• Adidas Essentials Stanford Pants in Legend Ink (navy blue) colour (added Aug 2022)</li> <li>• Navy tailored style long school pants with front zip; or</li> <li>• Grey woven cotton or polyester/rayon long school pants.</li> </ul> <p>WORN WITH: SHC Polo Shirt.</p>	
<p><b>Skirt</b> Tailored style with inverted pleats front and back stitched to hip line. Polyester/viscose tartan with a grey background and navy and white over check.</p> <p>WORN WITH: SHC Polo Shirt.</p>	
<p><b>Dress</b> Princess line style school dress with short sleeves in a crisp blue and white polyester/cotton fabric, with a reverse collar, buttoned tab front, centre action back and side pockets.</p>	
<p><b>SHC Rugby Top</b> SHC navy, white and yellow horizontal striped cotton rugby top.</p>	
<p><b>Jackets</b></p> <ul style="list-style-type: none"> <li>• SHC navy spray jacket; or</li> <li>• SHC navy polar fleece jacket.</li> </ul>	

<p><b>Socks &amp; Tights</b></p> <ul style="list-style-type: none"> <li>• Plain white, grey, or black socks (without visible logos or brand names above the shoe); or</li> <li>• Navy or dark blue tights.</li> </ul>	
<p><b>Shoes</b></p> <ul style="list-style-type: none"> <li>• Black leather or leather look lace up school shoes; or</li> <li>• Black leather or leather look T-bar school shoes.</li> </ul>	
<p><b>Hat</b> Plain navy-blue bucket style hat.</p>	
<p><b>Physical Education (PE)/Sports Uniform</b> Students participating in PE and sporting events are required to wear the PE/Sports uniform.</p> <ul style="list-style-type: none"> <li>• SHC navy and yellow PE/Sports Polo; and</li> <li>• Navy sports shorts; or</li> <li>• Navy sports track pants.</li> </ul>	
<p><b>Year 11 &amp; 12 VET Sport &amp; Recreation Uniform</b> VET Sport and Recreation students are required to wear this uniform during VET Sport &amp; Recreation classes and also when participating in VET Sport &amp; Recreation activities in the community.</p> <ul style="list-style-type: none"> <li>• SHC VET Sport &amp; Rec polo; and</li> <li>• SHC logo sports shorts.</li> </ul>	
<p><b>OPTIONAL ITEMS</b></p>	
<ul style="list-style-type: none"> <li>• Beanies</li> <li>• Plain navy beanie with SHC logo.</li> <li>• SHC custom design beanie with pompom.</li> </ul>	
<p><b>Scarf</b> Plain navy scarf with SHC logo.</p>	
<p><b>Bag</b> Navy backpack with SHC logo.</p>	<p><b>Not in stock</b></p>
<p><b>Year 12</b> Year 12 students may wear a SHC Year 12 custom jacket which is organised and paid for via the Year Level Manager, and a SHC Year 12 custom polo top, which can be purchased individually.</p>	